August 19, 2013

Dear CESASC Members:

This e-mail solicits your participation in CESASC’s STEM (Science, Technology, Engineering and Math) Speaking Bureau.

The purpose of CESASC’s STEM Speaking Bureau is to provide the LA Metropolis’ High School classes, which may be interested in inviting an outside speaker,  an opportunity  to enhance their STEM program.

Last year, we contacted many school districts in LA metropolis, our survey indicated that our service as a CESASC STEM Speaking Bureau is definitely needed and would strengthen the existing schools’ STEM program.

We need you to fill in the attached, very simple form about you and your area of  interests as a speaker.  The information required is very simple; it asks for your name, your topics, your availability, etc.  Once we receive your information, a secured database will be created.  We will only send you the schools’ request;  not your information to the schools.

Before your speech, we will provide you all the necessary information that you need including some simple presentation guidelines.   Your contribution is most appreciated. Please contact us by sending the complete form to

cesasc.stem@gmail.com

If you need to talk or ask question, please send us an e-mail, and the preferred time for the call.  In general, we will have more time to chat with you during the evening from 7:30 – 8:30 pm (LA time).

Once we have received your responses, we will offer a flyer to the schools districts (with your approval) and invite their requests. At this point, we are not sure when the requests will arrive. My guess is, we may not have any activities until December and January next year.  However, we may surprise you if the requests come in  sooner than we expect.

We are looking forward to your participation and your support in making STEM programs more successful.

Yiu Man So and Dankai Liu

CESASC STEM Program

The CESASC’s STEM speaking bureau registration form

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(English) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Chinese, Option)

Occupation/Company/Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Areas of Expertise/ Topics of Discussion:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Speaking Experiences \_\_ Experienced \_\_ New

Availability: \_\_ Weekday \_\_ Weekend

E-mail address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Location/ Service Area \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_